

Indian Institute of Tropical Meteorology, Pune

PROCEEDINGS OF THE PRE-BID CONFERENCE

For

Providing Manpower for Ministerial, Technical, Housekeeping and Gardening Services

DATE & TIME : 28-03-2019 at 1100 Hrs

VENUE : Pisharoty Hall

The Pre-bid Conference was held and the following officials from the Institute attended the meeting:-

1. Dr. G.Pandithurai, Sc-F	Chairman
2. Dr. S.G. Narkhedkar, Sc-E	Member
3. Dr. Samir Pokhrel, Sc-E	Member
4. Dr. Naveen Gandhi, Sc-D	Member
5. Shri Mahesh Dharua, Sc-D	Member
6. Shri Rajiv Khapale, Account Officer	Member
7. Mrs. Rajni Salunke, Dy. Manager	Member Convener

The list of Prospective Bidders who attended the meeting is as per **Annexure-I**.

At the outset, the Chairman welcomed all the officials and the representatives of the Prospective Bidders and briefed in general the scope of the work and salient features of the Commercial terms, to read out the clarification sought by the Prospective Bidders and reply thereto as detailed in **Annexure-II**.

The representatives present were satisfied with the replies given and it was informed that the corrections / additions / clarifications given, as discussed during the Pre-Bid Conference would be hosted on the website of IITM and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in Clause 1.7.1 of the Bidding Documents.

The meeting ended with a vote of thanks to the Chair.

Encl: as above

Pre-bid Conference of Providing Manpower for Ministerial, Technical, Housekeeping and Gardening Services at IITM, Pashan, Pune

TENDER NO. IITM/GA/142/02/2019 dated 16/03/2019

Date: 28.03.2019
Time: 1100 Hrs

ATTENDANCE SHEET OF PROSPECTIVE BIDDERS

Sr. No.	Name of the Firm	Represented by	Phone No.	Fax No.	E-mail	Signature	Remarks
1	Amit. Madivale	FFSL	9820866309	-	amit.madivale@fabasfacility.com		
2	Bantram Satunde	FFSL	9764207010	-			
3	Ramraj Patil.	FFSL	9405776985	-			
4	Janesh M. Dubal	BVL	9850114681	-	janeshdubal87@gmail.com		
5	CISS. BUREAU	Mr ANANISH JYONKAL.	9666077766	-	ciissbprue@guvaic.com		
6	DIRT BUSTER.	THOMAS JOSEPH	8425963164	-	thomas@DirtBusterIndia.com		
7	DIRT BUSTER	Ramdas fagar-c	7678241212	-	ramdas@dirtbustersindia.com		
8	Scikerupa Services	B.N. Jadhav	9028478249	-	jadhavbn-8@rediffmail.com		
9	Goodwill Ex-Service mens Co. of India	ANANISH JYONKAL	9420059788	-	goodwill@scme@gmail.com		
10	Global Corporate	Chaitan Ghunde	9595018031	-	gcsindia01@gmail.com		


Pre-bid Conferencen of Providing Manpower for Ministerial, Technical, Housekeeping and Gardening Services at IITM, Pashan, Pune

TENDER NO. IITM/GA/142/02/2019 dated 16/03/2019

Date: 28.03.2019

Time: 1100 Hrs

ATTENDANCE SHEET OF PROSPECTIVE BIDDERS

Sr. No.	Name of the Firm	Represented by	Phone No.	Fax No.	E-mail	Signature	Remarks
11	Vday Deshmukh	BVG-INDIA LTD	8605027200		vday.deshmukh198@gmail.com		
12							
13							
14							
15							
16							
17							
18							
19							
20							

INDIAN INSTITUTE OF TROPICAL METEOROLOGY, PUNE-411008

Tender No. IITM/GA/142/02/2019 dated 16/03/2019

ANNEXTURE-II

Queries & Clarifications

Providing Manpower for Ministerial, Technical, Housekeeping and Gardening Services

Date : 28/03/2019

Time : 1100 hrs

Sr.No.	Queries / Clarifications Sought	Clarification / Amendment
1.	Whether area of garden maintenance should fixed for the contract period?	The area of garden maintenance in square feet is subject to change as per the addition or omission of garden area.
2.	Number of minimum manpower required at clause no. 4.2 (c) is not in proportionate to the turnover mentioned in clause no. 4.2 (b).	Numbers of minimum manpower has reduced to 750 instead of 1000.
3.	Whether bidder should submit license for providing Security services at New Delhi Branch?	Yes, bidder should submit proper license obtained from Controlling Authority. If not, an undertaking should be submitted as per the format attached herewith.
4.	What is the manpower rotation policy?	Manpower should be rotated quarterly on the basis of performance and recommendation received from the Institute.

UNDERTAKING

(To be printed on company /Firm Letter Head)

Tender No. IITM/GA/142/02/2019 dated 16/03/2019

I, the undersigned, Mr./Ms. _____ Designation _____ representative of M/s _____ is confirm herewith that, after receiving the work order for “Providing of Manpower for Ministerial, Technical, Housekeeping and Gardening Services” at IITM Pune and IITM New Delhi Branch Office I will submit PSARA License as the part of compliance of Private Security Agencies Regulation Act 2005.

I also agree that, above Contract can be terminated at any stage of time if I am unable to submit the PSARA License.

Date:

Signature of Contractor

With name, Address Company seal