

भारतीय उष्णदेशीय मौसम विज्ञान संस्थान, पुणे

PROCEEDINGS OF THE PRE-BID CONFERENCE

For

Procurement of IITM Guest House Management, Prithvi Hall of Residence
Catering or Management and Canteen Catering Services at IITM, Pune

DATE & TIME : 06-02-2019 at 1100 Hrs
VENUE : Pisharoty Hall

The Pre-bid Conference was held and the following official from the Institute has attended the meeting:-

1. Dr. Devendraa Siingh, Sc-E	Chairman
2. Dr. Naveen Gandhi, Sc-D	Member
3. Shri Vipin Mali, Sci. Officer Gr-II	Member
4. Mrs. Yogita Kad, Dy manager	Member

Shri Ajit Prasad, Administrative Officer, Shri Rajeev Khapale, Account Officer, Mrs. R.S. Salunke, Dy. Manager and Shri S.M. Hendre, Advisor has attended the meeting on invitation.

The list of Prospective Bidders who have attended the meeting is enclosed as **Annexure-I**.

At the outset, the Chairman welcomed all the officials and the representatives of the Prospective Bidders and briefed in general the scope of the works and salient features of the Commercial terms to read out the clarification sought by the Prospective Bidders and replied thereto as detailed in **Annexure-II**. Accordingly revised **Price bid form – C** of Annexure-L is enclosed herewith.

The representatives present were satisfied with the replies given and it was informed that the corrections / additions / clarifications given, as discussed during the Pre-Bid Conference would be hosted on the website of IITM and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in Clause 1.7.1 of the Bidding Documents.

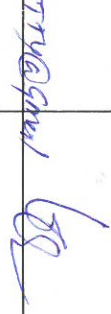


The meeting ended with a vote of thanks to the Chair.

Encl: as above

TENDER NO. IITM/GA/142/01/2019 dt. 24/01/2019

Date: 06.02.2019
Time: 1100 Hrs

ATTENDANCE SHEET OF PROSPECTIVE BIDDERS

Sr. No.	Name of the Firm	Represented by	Phone No.	Fax No.	E-mail	Signature	Remarks
1	Vinayak mgmt services	Chandrasekhar	9850684439		vincrshetty@gmail		
2	goshwators Pvt. Co	Kushal. Pillay	952313032		goshwators@gmail.com mandakumar.goi- kald@gmail.com		
3	Ashe P Caterers	Saikiran Alva	7776979706		Pravinshetty.pillai@gmail.com		
4	Project Servis Hinduji	Dr. Harshant P. Byler	9118820208		projectgroup@yahoo.com		
5	Snch Services	Vinod Mandalead	9890120675		Snch services @ xdiHindui.com		
6							
7							
8							
9							
10							

भारतीय उष्णदेशीय मौसम विज्ञान संस्थान, पुणे - 411008

Tender No. IITM/GA/142/01/2019 dated 24/01/2019

Queries & Clarifications

Procurement of IITM Guest House Management, Prithvi Hall of Residence Catering or Management and Canteen Catering Services

Venue : Pisharoty Hall, IITM		Date: 06/02/2019 Time : 1100 hrs
Sr.No.	Queries / Clarifications Sought	Clarification / Amendment
1.	Whether number of unit mentioned at price bid from –C is guaranteed during the contract period?	No. The total quarterly numbers shown at column no. 5 & 8 is based on previous consumption and only for calculation purpose. It may be vary as per the actual demand.
2.	Whether Central Govt. Minimum wages or State Govt. Minimum wages should be followed?	Minimum wages should be quoted as per the Minimum Wages Act applicable to the Central / State Government whichever is higher.
3.	Whether the rent for the utensils / Materials and the daily wages for the manpower hired from outside in the event of number of members crossed 50 is fixed? (Clause No. 3.3.1 [13(iv)])	No. The rent for the utensils / materials and the daily wages for the manpower hired from outside in the event of number of members crossed 50 would be paid by the Institute at actual.
4.	Whether bidder registered under Micro, Small and Medium Enterprises (MSME) or NSIC are exempted from submission of EMD amount?	Yes, bidder has to submit valid registration certificate for claiming exemption.
5.	Whether the rates quoted for the menu rate list at price bid form-C (inclusive of Taxes) should remain fixed irrespective of increase or decrease of Government of Taxes?	The rate of menu rate list should be remained fixed throughout the contract period. If any increase/decrease in taxes by Govt. during the contract period shall be borne/recovered by the IITM.

<p>6.</p> <p>Menu list is to be provided with Official lunch/dinner and Official High Tea is revised as opposite. [Price bid form-C (Annx 'L') sr. no. 2 on page no. 60]</p>	<p>1. Official Lunch / Dinner : Item (any one each)</p> <ul style="list-style-type: none">- Dal Fry / Dal Tadka / Dal Makhani- Plan Basmati Rice / Peas Pulao / Jeera Rice- Muttor Paneer/Shahi Paneer/Palak Paneer/Saag Paneer/Kadai paneer- Mix Veg. / Aloo Gobi / Aloo Capsicum / Aloo Gajar Muttor- Bhindi Opinion / Corn Palak / Gobi Adraki- Chana masala / Baingan masala / Ghiya Chana / Pumpkin Masala- Boondi Raita / kheera Raita / Mix Raita- Plain Roti / Tandoori Roti / Nann- Green Salad / Sprout- Achar- Gulab Jamun / Rasgula / Ice Cream / Moong Dal Halwa / Gajar Halwa <p>2. Official High Tea :</p> <ul style="list-style-type: none">- Mix Pakora, Sweet, tea / coffee with cookies or- Paneer Pakora, Sweet, tea / coffee with cookies or- Spring Roll, Sandwich, sweet, tea / coffee with cookies
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(Scan copy dully filled in and singed to be submitted only online through e-procurement web portal along with Price bid Form A)

PRICE BID FORM – C (Please refer the menu list at Clause no. 3.5)

Sr. No.	Description	No. of unit per Quarter		Total no. of unit per per quarter	Rate per unit	Total in Rs. (Col. 5 X Col. 6)	No. of unit per Quarter		Rate Per unit (20 % extra on rate quoted in col. No. 6)	Total in Rs. (Col. 8 X Col. 9)
		Canteen	* Prithvi Hall of Residence				Guest House			
1	Beverages Type I	11250	* 2250	13500			3750			
2	Beverage Type II	7500	* 1500	9000			2500			
3	Beverages Type III	3750	* 750	4500			1250			
4	Breakfast Type I /Snacks Type I	2700	* 2250	4950			150			
5	Breakfast Type II /Snacks Type II	1800	* 1500	3300			100			
6	Breakfast Type III	900	* 750	1650			50			
7	Lunch / Dinner	4500	* 2700	7200			950			
8	Mini Lunch (Veg)	1500	* 1300	2800			0			
9	Mini Lunch (non Veg)	1000	* 900	1900			0			
10	* Feast Lunch	720	0	720			0			
				Total A in Rs.			Total B in Rs.			
Grand Total (Total A + Total B) in Rs.										

* These numbers are related to the regular students staying in the Hostel. The numbers may increase 2-3 times at the time of seminar/conferences/meetings.

Note :

- Food/tea/coffee/snacks served at Guest house and at official meetings need to be served in good quality crockery/cup-saucer with buffets system and will be given 20% extra from the quoted price in the column No. 06. It is the liability of contractor to serve the food at meeting place or room with no extra cost. Contractor has to maintain the crockery in clean & neat condition.
- In addition to the above, the contractor should provide official lunch / Dinner @ Rs. 150/- (including taxes) at IITM Guest House and the same shall remain fixed throughout the period of contract. Similarly, the rate of High tea shall remain fixed i.e Rs. 50/- (including taxes). The official lunch and High tea should be served as per the below menu on the days whenever symposia/seminar/conference are held in the Institute.

1.	Official Lunch/Dinner : Item (any one each) <ul style="list-style-type: none">- Dal Fry / Dal Tadka / Dal Makhani- Plan Basmati Rice / Peas Pulao / Jeera Rice- Muttor Paneer/Shahi Paneer/Palak Paneer/Saag Paneer/Kadai paneer- Mix Veg. / Aloo Gobi / Aloo Capsicum / Aloo Gajar Muttor- Bhindi Opinion / Corn Palak / Gobi Adraki- Chana masala / Baingan masala / Ghiya Chana / Pumpkin Masala- Boondi Raita / kheera Raita / Mix Raita- Plain Roti / Tandoori Roti / Nann- Green Salad / Sprout- Achar- Gulab Jamun / Rasgula / Ice Cream / Moong Dal Halwa / Gajar Halwa
2.	Official High tea <ul style="list-style-type: none">- Mix Pakora, Sweet, tea / coffee with cookies or- Paneer Pakora, Sweet, tea / coffee with cookies or- Spring Roll, Sandwich, sweet, tea / coffee with cookies

3. The total quarterly numbers shown at column no. 5 & 8 is only for calculation, but quantities may increase or decrease as per the actual demand.
4. Feast Lunch should be provided once in a week.
5. ITM staff colony having 123 quarters is adjacent to the office premises therefore, take away for all items of the menu list are allowed with the same rates.
6. Live counter may be set up at canteen as per convenience.
7. Rate quoted above should be inclusive of Taxes.

Date:

Signature and seal of Contractor