

भारतीय उष्णदेशीय मौसम विज्ञान संस्थान, पुणे
PROCEEDINGS OF THE PRE-BID CONFERENCE For

Procurement of PHR catering and Management services

DATE & TIME : 12-08-2017 @ 1100 Hrs
VENUE : Pisharoty Hall

The Pre-bid Conference was held and the following Tender Processing Committee members attended the meeting:-

- 1) डॉ. देवेंद्र सिंह, वैज्ञानिक 'ई' : अध्यक्ष
- 2) डॉ. सुबोध कुमार साहा, वैज्ञानिक 'ई' : सदस्य
- 3) डॉ. नरखेडकर, वैज्ञानिक 'डी' : सदस्य
- 4) डॉ. नवीन गांधी, वैज्ञानिक 'डी' : सदस्य
- 5) श्री. एस.एस.साबडे, वैज्ञानिक 'डी' : सदस्य
- 6) श्री. सुनील हैद्रे, प्रबंधक : सदस्य
- 7) श्री. अजीत प्रसाद, कार्यभारी वरिष्ठ प्रबंधक : सदस्य
- 8) श्रीमती. सी. पी. विजया कुमारी, प्रशासनिक अधिकारी ग्रेड III : संयोजक सदस्य

The list of Prospective Bidders who attended the meeting is as per **Annexure-I**.

At the outset, the Chairman welcomed all the Members and the representatives of the Prospective Bidders and briefed in general the additional scope of work (**Annexure-II**) and the salient features of the Commercial terms of bid price. Clarification sought by the Prospective bidders was replied thereto. The representatives present were satisfied.

A photocopy of the price bid form was also given to the prospective bidders – Annexure K. The prospective bidders were advised:

- 1) To fill all the columns in the price bid form at the time of submission, failing which they will be disqualified.
- 2) They were asked to quote minimum wages as per minimum wages act prevailing in state/central Government, whichever is higher.
- 3) If the rates quoted by the bidders are found less than the minimum wages fixed by the Institute, they will be disqualified.

The meeting ended with a vote of thanks to the Chair.

Encl: as above

(डॉ. देवेंद्र सिंह, वैज्ञानिक 'ई') (डॉ. सुबोध कुमार साहा, वैज्ञानिक 'ई') (डॉ. एस जी नरखेडकर, वैज्ञानिक 'डी') (डॉ. नवीन गांधी, वैज्ञानिक 'डी')
अध्यक्ष सदस्य सदस्य सदस्य

(श्री. एस एस साबडे, वैज्ञानिक 'डी') (श्री. एस एम हैद्रे, प्रबंधक) (श्री. अजीत प्रसाद.) (श्रीमति विजया कुमारी)
सदस्य सदस्य सदस्य एवं एलएसीडी वरिष्ठ प्रबंधक संयोजक सदस्य

निदेशक के अनुमोदन के लिए प्रस्तुत

निदेशक

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भारतीय उष्णदेशीय मौसम विज्ञान संस्थान, पुणे
Minutes of the meeting of Tender Processing Committee

The meeting of the tender processing committee was held on 20/09/2017 at 1500 hrs at Admin officer's room. The meeting was in continuation of pre-bid conference held on 12/9/2017 at 1100 hrs at Pisharoty Hall. The following members attended the meeting:-

- | | |
|---------------------------------------------------------------|----------------|
| 1) डॉ. देवेंद्र सिंह, वैज्ञानिक 'ई' | : अध्यक्ष |
| 2) डॉ. सुबोध कुमार साहा, वैज्ञानिक 'ई' | : सदस्य |
| 3) डॉ. नरखेडकर, वैज्ञानिक 'डी' | : सदस्य |
| 4) डॉ. नवीन गांधी, वैज्ञानिक 'डी' | : सदस्य |
| 5) श्री. एस.एस.साबडे, वैज्ञानिक 'डी' | : सदस्य |
| 6) श्री. सुनील हेंद्रे, प्रबंधक | : सदस्य |
| 7) श्री. अजीत प्रसाद, कार्यभारी वरिष्ठ प्रबंधक | : सदस्य |
| 8) श्रीमती. सी. पी. विजया कुमारी, प्रशासनिक अधिकारी ग्रेड III | : संयोजक सदस्य |

At the outset, the Chairman welcomed all the Members and informed that the meeting was held due to lapses in the pre-bid conference held on 12/9/2017. It was realised that the total tender of catering and management services at PHR amounts to more than Rs. 2 lakhs and as per GFR the tender process amounting to Rs. 2 lakhs and above should be through e-procurement.

The following are the proceedings of the meeting :

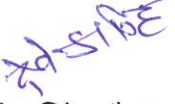
- 1) It has been decided by the committee to ask the bidders to submit their Technical and Price bid on e-procurement web portal (www.mstcecommerce.com/eprochome/iitm/) only, bids submitted by any other modes will not be accepted.
- 2) Since, the bids are to be invited through e-procurement web portal it was decided by the committee to extend the date of submission of bids by 3 weeks from the date of its publication.
- 3) It has been decided by the committee that the bidders may be requested to submit hard copy of technical bid to this Institute within five working days from the date of submission of bid on e-procurement portal.
- 4) Since the bids are invited through e-procurement portal tender fees as decided earlier needs to be waved off, keeping in view that the bidders have to pay transaction fee to MSTC, Ltd while submitting bid.

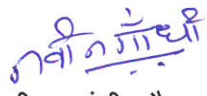


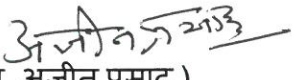


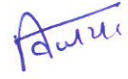
- 5) Other terms and condition, discussed in the earlier meeting will remain the same.

The meeting ended with a vote of thanks to the Chair.


(डॉ. देवेंद्र सिंह, वैजा. ई) (डॉ. सुबोध कुमार साहा, वैजा. ई) (डॉ. एस जी नरखेडकर, वैजा. डी)
अध्यक्ष सदस्य सदस्य


(डॉ. नवीन गांधी, वैजा. डी) (श्री. एस एस साबडे, वैजा. डी) (श्री. एस एम हेंद्रे, प्रबंधक)
सदस्य सदस्य सदस्य


(श्री .अजीत प्रसाद,
सदस्य एवं एलएसीडी वरिष्ठ प्रबंधक


(श्रीमति विजया कुमारी)
संयोजक सदस्य

निदेशक के अनुमोदन के लिए प्रस्तुत

निदेशक

TENDER NO. IITM/GA/142/03/2017 dated 18/08/2017

Date: 12.09.2017

Time: 1100 Hrs

ATTENDANCE SHEET OF PROSPECTIVE BIDDERS

Sr. No.	Name of the Firm	Represented by	Phone No.	Fax No.	E-mail	Signature	Remarks
1	Aksayas Caterers	AksLoth	9545495667		akshathvshetty-bhs @sccdiffmail.com	<i>[Signature]</i>	
2	Vaishali Caterers	Viram	721917313		Viram1973@gmail.com	<i>[Signature]</i>	
3	Vinayak management Services	Chandrashekhaz	9850684439		vms.ctshetty@gmail.com	<i>[Signature]</i>	
4	Ashu.P. Caterers	Saikiran Alva	7776979706		pravinshettyfutures@gmail.com	<i>[Signature]</i>	
5	Ganesh eaters for D/o	lveshal..8llb	953713033		ganeshcaterers@gmail.com	<i>[Signature]</i>	
6	Sneh Services	Virek + Narendrag chandham	9890170875		snehservices@gmail.com	<i>[Signature]</i>	
7						<i>[Signature]</i>	
8							
9							

29/5/17
Prithvi



[Signature]
Prithvi

TENDER NO. IITM/GA/142/03/2017 dated 18/08/2016

Date: 24.08.2017

Time: 1100 Hrs

ATTENDANCE SHEET OF PROSPECTIVE BIDDERS

Sr. No.	Name of the Firm	Represented by	Phone No.	Fax No.	E-mail	Signature	Remarks
1	Asha .P. Caterers	Saikiran	7776979706	✓	Premishethy Puthu @gmail.com		
2	Ganesh caterers	kushel -A Sikk	9597130223	✓	ganeshcaterers82@gmail.com		
3	Imperial Caterers.	Laxmi Kant. Rajme	9923001400	✓	laxmikant@imperial.sd.com.		
4	Shri. Sishhaiya K. CAI	Chandrashekhar	8898260519		Siddhiviharapras 2015@gmail.com		
5	Chandrashekhar	VMS	9850684439	✓	vms0ctshetty@gmail.com		
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