



भारतीय उष्णदेशीय मौसम विज्ञान संस्थान
(पृथ्वी विज्ञान मंत्रालय, भारत सरकार का एक स्वायत्त संस्थान)
डॉ. होमी भाभा मार्ग पाषाण, पुणे- ४११ ००८

INDIAN INSTITUTE OF TROPICAL METEOROLOGY
(An Autonomous Institute of the Ministry of Earth Sciences, Govt. of India)
Dr. Homi Bhabha Road, Pashan, Pune - 411 008. India



Ref. No. PWS/141/2016/06

Date:

M/s.

Dear Sirs,

Quotation in sealed cover superscripted there on quotation due on **25th October 2016** response to Enquiry No. PWS/141/2016/06 dated **04th October 2016** is invited for **Comprehensive Maintenance Contract for Lerner Hypermax ZXi 40-Telepresence Room** so as to reach this Institute latest by **12:00 Hrs. on 25th October 2016**. which will be opened on the same day at **15:00 Hrs. on 25th October 2016**.

This enquiry letter is issued in continuation to this Institute's even no. enquiry letter dated 14/09/2016 & last date of submission of quotation / bid is extended from **04/10/2016 to 25/10/2016 up to 12:00 hrs. Bids will be opened on the same day at 15:00 hrs.**

The quotation shall normally remain valid for a minimum period of 90 days from the date of opening

The quotation shall be filled in with the consideration to the instruction printed overleaf.

Sr. No.	Tender No.	Brief Description of Services	Quantity	Single / Two Bid
1	PWS/141/2016/06	Comprehensive Maintenance Contract for Lerner Hypermax ZXi 40-Telepresence Room	01 System	Two Bid

1. Tender documents can be downloaded from e-procurement web site <http://www.eprocure.gov.in> or from Institute web site <http://www.tropmet.res.in>.
2. The address for submission of bids and for obtaining further information:
Purchase & Store officer
Indian Institute of Tropical Meteorology,
Dr. Homi Bhabha Road, Pashan,
PUNE-411008. Tel (O): 020-25904483 Fax : 020-25865142
3. The Bid prepared by the Bidder shall include the following:-
i) Bid Security / EMD of Rs. 20,000/- (Rs. Eighteen Thousand only)
4. All bids must be accompanied by a Bid Security as specified above and must be delivered to the above office before the date and time indicated below. In the event of the date specified for bid receipt is declared as a closed holiday, the due date for submission of bids will be the following working day at the appointed time.
5. The Director, Indian Institute of Tropical Meteorology, Pune reserves the right to accept or reject any or all bids / offers either in part or in full or to split the work order without assigning any reasons there for.

एस.टी./सी.एस.टी./आदि के लिए संस्थान
कोई रियाती फार्म नहीं दे सकता।
This Institute is unable to furnish any
Concessional form for S.T / C.S.T. / etc.

भवदिय / Yours faithfully


(V. R. Mali)
Scientific Officer Gr. II
for Director

Terms & Conditions

1. Tenders/quotations, addressed to the Director, Indian Institute of Tropical Meteorology, Pashan, Pune- 411008 must be submitted in sealed cover super scribing "Tender for Comprehensive Maintenance Contract for Lerner Hypermax ZXi 40-Telepresence Room", Due date 25th October 2016.
2. The Tenderers are requested to give detailed sealed tender in their own forms in two Bids i.e.
Part -I Technical Bid.
Part -II Commercial Bid.
Both the sealed bids should be sent in another sealed envelope addressed to the Director, Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road, NCL Post, Pashan, Pune -411 008, INDIA so as to reach on or before 25th October 2016.
3. You have to be Submit EMD of Rs. 20,000.00 (Rs. Twenty Thousand only) in the form of Demand Draft, Banker's Cheque or Bank Guarantee from Nationalized Bank in favor of Director, Indian Institute of Tropical Meteorology, Pune.
4. You have to submit two separate bids in two separate envelopes and you may keep both the bid envelopes in an envelope for sending to us. One envelope will contain only the TECHNICAL SPECIFICATIONS, EMD Amount. Another envelope will contain only the financial bid AMC Price etc. and any other information, which has financial implications,. The main envelope, which will contain both the bids, should be super scribed with our **Tender Enquiry No. PWS/141/2016/06** due on 25th October 2016, "Quotation for Comprehensive Maintenance Contract for Lerner Hypermax ZXi 40-Telepresence Room".
5. The technical bids will be opened on the specified due date & the financial bids of only those bidders will be opened whose technical bid is found suitable by us.
6. This tender is not transferable.
7. Quotation received after the due date will not be considered.
8. The quotation must be valid for a period of 90 days from the date of opening.
9. Quotation received by fax or email will not be considered.
10. The contract period is for one year only. However it may be extended annually for one year based on performance is found satisfactory and approval from Director.
11. EVAMP (Enhanced Value Added Maintenance) is inclusive of free attendance to all service calls & free repair/replacement of all defective parts of all audio equipment and by equivalent or higher specifications and also cover both preventive as well as corrective maintenance.
12. The hardware and software problems will be reported to the contractor and will be attended by them based on priority indicated by IITM. On some occasions such complaints may be given directly by the IITM on non-working days/off duty hours or in emergency telephonically.
13. CMC includes the supply of **relevant support packs and other software** also for existing hardware.
14. **System can be inspected on any working day (Monday to Friday) between 10:00 Hrs to 17:00 Hrs.**
15. Response Time will be within one day, and same day will be Resolution time.
16. **Uptime:** during the EVAMP period contractor will be responsible to maintain the equipment in good working condition by maintaining 95% uptime on all working days.

17. **Downtime:** the downtime will start from expiry of response / resolution time. If the downtime has exceeded by 2.5% the agreement will get extended by two days for every one day of delay.
18. In case the equipment cannot be repaired within the resolution time standby equipment would be provided by the contractor.
19. The contract will be valid for one year; Institute can terminate the contract if performance is not satisfactory.
20. Maintenance service should be available from Monday to Friday from 9:30 to 18:00 hours.
21. The contractor would carry out preventive maintenance once in every 03 months. Failure to do so shall attract penalty as deemed fit.
22. The items that are defective and need to be replaced would be first checked by the IITM's Computer/IT Cell before those are declared as defective. The defective equipment/ items will be replaced by the equipment/ spares of the same specification/ make and, in case these are not available, the equipment with higher specification will have to be installed.
23. Quarterly review of maintenance done by company manager.
24. The contractor shall keep sufficient quantity of spare parts and other required spares available centrally for ready use.
25. The engineers will not change the setting of any equipment without seeking the prior permission and information of computer division staff of the institute.
26. The contract is comprehensive and covers free replacement of all defective parts.
27. The contractor shall not further sublet of the CMC under any circumstances to a third/ sub-contractor for the maintenance.
28. The software maintenance shall include loading, reformatting to software, system/network, configuration and installation of software purchased by the IITM of the aforementioned category from time to time.
29. Successful contractor within period of 10 days has to submit an agreement for the value not less than 100/- on a Non-judicial Stamp Paper and Bank Guarantee for 10% of the total cost of CMC. Valid till the end of Contract period towards performance security for smooth performance of the CMC.
30. Contractor should have done similar work at three different places and names of such organization with contact numbers, performance certificates may be provided in technical bid.
31. Contractor should be having at least two qualified engineers with three years experience in the related field.
32. Contractor should have service center office in Pune
33. Details of last three years turnover may be provided.
Contractor should have yearly a turnover of at least Rs. 10 Lakhs from CMC for last 3 years. (Only in services not in sales).
34. **Payment Terms:** 1. No Advance Payment
2. Payment will be made on completion of each quarter and satisfactory certification on invoices.
35. The Institute reserves the right to accept or reject any quotation or part thereof without assigning any reason thereof.


(V. R. Mali)
Scientific Officer Gr. II
for Director

INDIAN INSTITUTE OF TROPICAL METEOROLOGY
PASHAN, PUNE 411 008

BID SECURITY FORM

NAME OF WORK: - COMPREHENSIVE MAINTENANCE CONTRACT FOR LERNER HYPERMAX ZXI 40-
TELEPRESENSE ROOM

Whereas 1 (hereinafter called "the Bidder") has submitted its bid dated (*date of submission of bid*) for the supply of _____ (*name and/or description of the goods*)(hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE _____ (*name of bank*) of (*name of the country*), having our registered office at (*address of bank*)(hereinafter called "the Bank"), are bound unto (*name of Purchaser*) (hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ___ day of 20___THE CONDITIONS of this obligation are:


1. If the Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to execute the Contract Form if required; or
 - b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, Without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to forty five days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)
Name of Bidder.

Sno.	Audio-Video Equipment	Serial Number
1	HDX Codec	820839089E02C1
2	Amplifier-1 (DGR-100)	G31900254
3	Amplifier-2 (DGR-100)	G31900358
4	Switcher-1 (VP-66 ETH)	3120882426
5	Switcher-2 (VP-437)	12097609400054
6	Switcher-2 (MVX-48)	A08SEMEE21430
7	Audio mixer and Echo cancellation device	0004F2BF23C8
8	Audio mixer and Echo cancellation device	0004F2BF2263
9	Distribution Amplifier	NA
10	MCS-50	486140/8149
11	Media Recoder	MV000315842
12	C2ENET	4170113
13	STI-RNK	6500073
14	CNT block	6500279, 3906276
15	CNPI -16B	6500457, 4780509
16	C2 COM3	4433414
17	C2 COM3	4433479
18	STI-PC Rack On/Off Relay	6500433, 4596741
19	Automatic processor	6500064, 4218944
20	Data Switch 24 port	10K112376SRW224G4EU
21	Data Switch 48 port	10GC00801GGR3396
22	65" Plasma Display Monitor-1	YK9610022
23	65" Plasma Display Monitor-2	YK9640051
24	42" Plasma Display Monitor-3	YB9450044
25	42" Plasma Display Monitor-4	YB9450040
26	TFT 24" Monitor-1	CN-OJ257M-72872-9CR-056L
27	TFT 24" Monitor-2	CN-OJ257M-72872-9CR-ORCL
28	Audio conferencing star phone (2201-07156-602)	C20906032F12/B2091303212B
29	TPS-IMPC	6501269
30	Touch Panel	6500148 4474458
31	Lighting control system	6500173 4772533
32	Projector-1(PLC XM 150L (KA8-XM 150-L00)	69X01744
33	Projector-2	69X01679
34	MCS (Delegate Units- 20 Nos)	Not Require
35	VC Camera-1 (1624-23412-001)	6543021
36	VC Camera-2	6542774
37	VC Camera-3	6442162
38	VC Camera-4	6542497
39	Ceiling Visualizer Camera	999-3008-001-6010(50110038323)
40	Ceiling Visualizer Camera (Adapator)	999-1105-008-4210(0005)
41	Ceiling HDX Mics-1	8209520040BACB
42	Ceiling HDX Mics-2	820951003DBCCB
43	Speaker (AIM LCR3 --4 Nos.)	ALCR3500302377/78/79/80
44	Motion Sensor (99917011)-1	16010002
45	Motion Sensor (99917011)-2	13009001
46	Motion Sensor (99917011)-3	16010001
47	Dell LAPTOP d 630	BJYS1BS
48	Wacom Pen display (Interactvie-DTF 720 AB/G)	OAFP00336


 (V. R. Mali) 5/10/16
 Scientific Officer Gr. II
 for Director

