

भारतीय उष्णदेशीय मौसम विज्ञान संस्थान
INDIAN INSTITUTE OF TROPICAL METEOROLOGY,
(पृथ्वी विज्ञान मंत्रालय का स्वायत्त संस्थान, भारत सरकार के अधीन)
(An Autonomous Institute of the Ministry of Earth Sciences, Govt. of India)

सं. / No. PWS/141/2014/34

12658/2015

दिनांक / Date

Ordinary Post

2 MAR 2015

मेसर्स./ M/s.

प्रिय महोदय / Dear Sirs,

"दिनांक _____ की पूछताछ से _____ की अनुक्रिया में दिनांक _____ की नवोदित दर सूची," लिफाफे पर लिखे मुहरबंद निवोदित दर सूची निम्नलिखित भण्डारों की आपूर्ति के लिए संस्थान दिनांक _____ के 12.00 घंटों तक निमंत्रित है जिन्हे उसी दिन 15.00 घंटों तक खोला जाएगा।

Quotation in sealed cover superscripted there on quotation due on 17th March 2015 response to Enquiry No. PWS/141/2014/34 dated 24th February 2015 is invited for Non-Comprehensive Annual Maintenance Contract of Pumps & Valves so as to reach this Institute latest by 12:00 Hrs. on 17th March 2015 which will be opened on the same day at 15:00 Hrs. on 17th March 2015

The quotation shall normally remain valid for a minimum period of 90 days from the date of opening

इस पष्ठ की दूसरी और छपे अनुदेशों को ध्यान में रख कर निवोदित दरसूची भरी जाएगी।

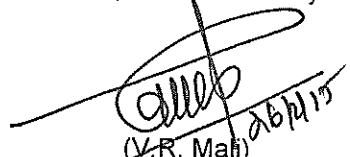
The quotation shall be filled in with the consideration to the instruction printed overleaf.

क्रम सं. Sr. No.	विवरण Description	इकाई Unit	मात्रा Quantity
01.	Non-Comprehensive Maintenance Contract of Water Pumps & Valves	Job	One

एस.टी./सी.एस.टी./आदि के लिए संस्थान कोई रियाती फार्म नहीं दे सकता।
This Institute is unable to furnish any Concessional form for S.T / C.S.T. / etc.

Encl: Annexure I & II

भवदिय / Yours faithfully


(V.R. Mah)
Sci. Officer – II
For Director

www.tropmet.res.in

फैक्स : Fax: (020) 25865142 दूरभाष / Telephone : 25904200

डॉ. होमी भाभा मार्ग, पाषाण / Dr. Homi Bhabha Road, Pashan, पुणे / Pune – 411 008 (भारत/India)

1. Indian Institute of Tropical Meteorology, Pune intends to enter into "Non-Comprehensive Maintenance Contract of Water pumps & Valves mentioned in Annexure II."
2. Tenders/Quotations addressed to the Director, Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road, Pashan, Pune - 411008, must be submitted in sealed cover superscripting "Quotation for Non -Comprehensive Maintenance Contract of Water Pumps & Valves", Due date 10th February 2015".
3. Sealed quotations are invited for annual maintenance contract of Pumps and valves for various capacities and make as per the enclosed annexure II. The rates quoted should be per HP (Horse Power) for the period of one year.
4. Last Date for the receipt of completed quotation is up to 12:00 Hrs. of 17th March 2015.
5. The Quotation must be valid for a period of 90 days from the date of opening.
6. Equipment can be inspected on any working days (Monday to Friday) between 10:00 hrs. To 17:00 hrs.
7. Contractor must be reputed and should have at least 5 years proven experience in the relevant field.
8. The Contract shall cover both Preventive as well as Corrective maintenance of all equipment for all the working days and (holidays as and when required) the maintenance (both Preventive as well Corrective) shall cover services for rectification of fault, if any and replacement/repairs of specified components.
9. The Hardware problems will be reported to the contractor and will be attended by them based on priority indicated by IITM. On the some occasions such complaints may be given directly by the IITM on non-working days/ off duty hours or in emergency telephonically.
10. Contract includes preventive maintenance of all pumps and valves on monthly basis, all components like bearings, locking rope and consumables like oils, cloths etc. Valves spares are included in the contract. It will be responsibility of vendor to keep all pumps and valves in god working condition.
11. Breakdown maintenance: it is essential to attain breakdown maintenance within 1 hours of reporting to the vendor and fix it on the same day (including public holidays).
12. It is necessary for vendor to have all technicians and experience persons with them to give uninterrupted service to the Institute. Minimum 2 technicians are required.
13. Helper if any required will be included in this contract. Materials such as ropes, triangular stand to remove pumps are included in the scope. All electrical starts of pumps are included in the contract.
14. The charges for pumps per HP for each make and type should be quoted separately so as to enable addition or deletion of units.
15. The Institute reserves the right to include, add or withdraw any number of machines from maintenance at any time during the contract period without assigning any reason. Charges for maintenance withdrawn from maintenance will be paid on pro-rate basis.
16. The charges should be inclusive of all taxes, and no revision in charges will be permitted once the contract has been awarded.

17. Repairing of pumps may be done at the Institute. In case it is necessary to remove the pump to the workshop for repairs necessary approvals may be taken to carry out the equipment out of the Institute.
18. In the event of burning of winding, pump rewinding charges will be paid at actual.
19. A detail list of organizations (minimum 3 companies) where the vendor is presently giving AMC service for maintaining pumps may be furnished with contact details of persons, email id, telephone no., years of service and price details etc.
20. All defective spare parts are to be returned to the institute.
21. Director, IITM reserves the right to reject any or all quotations without assigning any reason.
22. **Payment Terms:**
 - a. No Advance payment.
 - b. Quarterly payment on completion of each quarter after satisfactory performance certification from concern division.
 - c. TDS will be deducted as per government rules and TDS certificates will be issued on request.
23. **Security Deposit**

The successful firm/contractor, within a period of 10 days, shall furnish a Bank Guarantee for 10% of the total cost of CAMC, valid till the end of the contract period towards security for smooth performance of the CAMC.
24. **Penalty Clause**

Penalty shall be imposed for not meeting the SLA i.e. if not responded within 1 hour (on any working day 8X7) at the rate of Rs. 500.00 (Rs. Five hundred only) for delay of every 1 hours and maximum up to 10% of the total contract value.
25. The contract may be terminated by either party by giving one month's notice in writing.
26. The maintenance service should be available from Monday to Friday from 9:30 to 18:00 hours.
27. The vendor should give SLA for 24X7 supports valid for 1 year with 1 hours response time and same day resolution.
28. The contract will be valid for a period of 1 year. Institute may terminate the CAMC if found performance is not satisfactory.
29. The contract may be extended for second and third year if the services are found satisfactory.
30. The successful bidder will be based on lowest quotation.
31. The Director, IITM reserves the right to reject any or all tenders without assigning any reason.
32. In case of any dispute regarding maintenance, The Director IITM, Pune will be final authority to decide appropriate action and it will be binding on the vendor.



V. R. Mali
Sci. Officer – II
For Director

Pumps Details

Sr. No	Pump Type \ Make	QTY	Capacity	Location
01	Submersible \ Kirlosker	02	2HP	UG Tank Shishir (Corporation Tank)
02	Open Well\ Kirlosker (Mounted on pressuring system) + Electrical automation panel system	04	2HP	UG Tank Shishir (Well water Tank)
03	Submersible	01	7HP	UG Tank colony tank
04	Open well\Compton	03	5HP	UG Tank Colony tank
05	Submersible\Kirlosker	04	5HP	UG Tank HPC&CCCR tank
06	Submersible tube well type\Kirlosker + automation panel system	03	3HP	Well in office premises
07	Submersible tube well type\Crompton	02	3HP	Well in office premises
08	Submersible \Crompton	01	5HP	Well in office premises
09	Open well\Kirlosker	01	5HP	Fountain
10	Open well\Kirlosker	01	10 HP	Fountain
11	Submersible	01	1HP	Fountain
12	Open Well\Crompton	04	1HP	HPC terrace
13	Electromagnetic Valves	06		Above Shishir water supply tanks, 2 valves inside UG tanks
14	Pressure Vessels	03	20Liliter	2 in UG tanks, 1 near well
15	Valves various sizes on pipeline less than 4"	10		Tanks and on supply lines including NRV
16	Rewinding charges per HP for open well pump	01		Charges include dismantling, transportation, assembly and testing at site.
17	Rewinding charges per HP for submersible pump	01		Charges include dismantling, transportation, assembly and testing at site.

V. R. Mali
Sci. Officer – II
For Director