

INDIAN INSTITUTE OF TROPICAL METEOROLOGY
PASHAN, PUNE-411 008

Tender No. IITM/EM/8/G/2014

e - TENDER NOTICE

Director, Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road, Pashan, Pune-411 008 invites sealed tenders (Techno-Commercial Bid) for the below work

Name of the work: D.G Operator services for four numbers of 625KVA D.G Sets at IITM

Tender documents can be downloaded from e-procurement web site <http://www.eprocure.gov.in> or from Institute's website <http://www.tropmet.res.in> and also can be obtained from the electrical wing of the Institute.

Start Date of issue of tender documents	: 30/09/2014
Last date for receiving of tenders	: 21/10/2014 at 13:00 Hrs
Opening of Tenders	: 21/10/2014 at 15:00 Hrs

The Institute reserves the right to reject any or all tenders without assigning any reasons thereof. For further details please visit our website www.tropmet.res.in and www.eprocure.gov.in .Corrigendum if any will be published on the above websites only.

Electrical Engineer
For Director
Email: jnanesh@tropmet.res.in

NOTICE INVITING TENDER FOR
D.G Operator services for four numbers of 625KVA D.G Sets at IITM

Tender Notice No. : IITM/EM/8/G/2014

Name of Work	D.G Operator services for four numbers of 625KVA D.G Sets at IITM. Tender documents can be downloaded from e-procurement web site http://www.eprocure.gov.in or from Institute's website http://www.tropmet.res.in/tenders
Earnest Money Deposit (EMD)	Rs 12,000=00 (Rupees Twelve Thousand Only) by Demand Draft, drawn from any Nationalized or Scheduled Banks in India payable at Pune in favour of The Director, Indian Institute of tropical Metrology, NCL post, Pashan, Pune-411008 (or) By Irrevocable Bank Guarantee from any Nationalized or Scheduled Banks in India.
submission of bids	Bids to be submitted on or before the mentioned time and date at "DISPATCH SECTION" Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road, NCL post, Pashan Pune – 411008 .INDIA
Opening of bids	21/10/2014 at 15:00 Hrs

Broad Scope of Work:

Institute has to maintain maximum uptime of power to HPC which runs 24*7 and 365 days .For catering of HPC load, Institute is having four numbers of 625KVA capacity Kirloskar make DG's for back up of power .For monitoring, checking and filling up of diesel, trained DG Operators in 3 shifts i.e. one operator in each shift 24*7 and 365 days is needed. Vendor has to provide trained DG operators as per terms and conditions mentioned below:

Eligibility criteria: Following documents must be submitted along with bids.

- 1) The bidder should be well established and must be a authorized dealer/OEM of minimum 600KVA capacity DG set. Proof of copy of the same may be submitted.
- 2) Bidder must have completed at least two similar contracts from previous 36 months prior to tender opening. Proof of the same must be submitted.
- 3) Copy of Documents showing Proof of Employment i.e. the tenderer shall have PF, PAN & ESI Registration nos.
- 4) **Man power:**
The contractor should depute D.G Operator in 3 shifts 24*7 and 365 days. (i.e one operator per shift).
 - a) The D.G Operator deputed by the contractor should possess diploma or I.T.I
 - b) The D.G Operator should have minimum 2 years of experience in handling D.G Sets.
 - c) All necessary training to workmen to be given by contractor before deputing and they should know all control and power circuit
 - d) The successful bidder shall abide by all applicable statutory provisions in respect of workmen deployed by him as per law of land. The contractor shall comply with all labour laws including payment of wages as per minimum wages act.
 - e) A penalty will be imposed for each shift of absence by dividing the value of AMC by 365 days. The deputed workmen should not be changed frequently so as to avoid disruption in service. Also if the deputed manpower is found unsuitable, contractor has to replace them immediately.
 - f) The contractor should provide identity card, uniform, tools etc.

5) Safety:

- 5.1 It shall be the duty of the contractor to acquaint his staff with all safety regulations as proposed by any statutory authorities.
- 5.2 The contractor shall indemnify IITM against any violation of safety laws, rules and regulations while carrying out operations as required by the contract.
- 5.3 All liabilities, owing to injury/death due to negligence or miscommunication or during discharging regular work of the staff of the contractor, will be to the contractor and what so ever the work, in any case IITM will not be responsible for any liabilities of injury/death etc. It's the duty of contractor to guide the staff regarding safety measures.
- 5.4 All staff while working on electrical installation & infrastructure should use adequate safety/protection equipment such as
 - a) Electrical safety gloves.
 - a) Rubber shoes.
 - b) Safety belt.
 - c) Earthing discharge rod.
 - d) Insulated line tester.
- 5.5 The workmen shall execute the work as per IS code of practice of relevant equipments and follow the IE rules 1956. The contractors staff has to follow the safety & procedures & practices in electrical works as per IS 5216 part 1 and 2.

6) Tools: Tools felt necessary for execution of the work should have to be arranged by the contractor. Also safety tools for operation must be provided by contractor.

7) Break-down and emergency works:

The sub-station, HPC and all other installations are critical and will be functioning round o'clock 365 days in a year on all holidays and Sundays. The contractor shall have to take care of exigencies that may be encountered promptly.

8) Penalty Clause:

A penalty will be imposed for each shift of absence by dividing the value of AMC by 365 days. And damages or Loss due to negligence /carelessness will also be imposed upto maximum of 10% of total work order value.

9) Termination of Contract Agreement:

In case of repeated failures/unsatisfactory performance, Director IITM will be at liberty to terminate the contract at any time.

10) Payment Terms:

- 10.1 No advance can be paid towards the maintenance charges.
- 10.2 Quarterly payment on completion of each quarter.

11) Duration of agreement:

The contract period is for one year only. However it may be extended annually for 2 more years based on performance and prior approval from Director.

12) Contactor has to quote as per BOQ and after visiting the site and study the site installations. Any clarifications should be done before bidding.

13). For choosing L1 all the 3 years quoted as per BOQ will be taken into account.

BILL OF QUANTITIES**NAME OF WORK: - D.G Operator services for four numbers of 625KVA D.G Sets at IITM**

S.No.	Description	Rate/year	Service tax	Total Amount
1	D.G Operator services for four numbers of 625KVA D.G Sets at IITM. .(For First year)			
2.	For Second Year (extension period)			
3.	For Third Year (extension Period)			