

PRE-BID MINUTES OF MEETING FOR THE TENDER OF HOUSEKEEPING AND SECURITY SERVICES (IITM PUNE/BRANCH OFFICE NEW DELHI) AT IITM, PASHAN, PUNE-8

As per tender notice No. IITM/CE/14-15/01 a per-bid meeting for the subject work held 11.04.2014 (11:00hrs) in Pisharotory Hall at IITM and following decision were taken:

| Sl. No. | Question raised by the vendor or Correction made in tender documents | Tender Document reference | Decision taken |
|---------|--|---|---|
| 01. | Gunman | Tender documents Page no.12 and commercial bid format | For: 06 Gunman Read: 09 Gunman |
| 02. | Electrician | Tender documents Page no.11 | For: 4.5 Electrician Read: 05 Electrician |
| 03. | Minimum Wages Act | Tender documents Page no.12 | Vendor shall quote their rates as per Central Govt. Minimum Wages Act. |
| 04. | Security deposit | Tender documents Page no.16 | For: 10% Security Deposit Read: 5% Security Deposit |
| 05. | Technician | Tender documents Page no.11 | For: 01 Technician 02 Technician Read: 01 HVAC Technician and 02 AV (audio visual) Technician |
| 06. | Security Gaurd | Tender documents Page no.12 and commercial bid format | For: 34 Guard Read: 38 Guard |
| 07. | Tender Submission two-bid system | Tender documents | Vendor shall submit the separate quote for any one or for all 1) Part –“A” Housekeeping services for IITM Pune 2) Part –“B” Security Services for IITM Pune 3) Part –“C” Housekeeping & Security Services combined for New Delhi Branch office. |
| 08 | EMD | Tender documents | EMD for Part-“A” Rs. 1,50,000=00 EMD for Part-“B” Rs. 1,50,000=00 EMD for Part-“C” Rs. 40,000=00 |

Note: Vendor may quote for Part-“A” House Keeping Services for IITM, Pune or Part- “B” Security Services for IITM, Pune or Part-“C” for Security and House Keeping Services for Branch Office New Delhi or for all the three part separately as per enclosed revised commercial bid format.

Enclosure: Revised Commercial- Bid format (03 SHEETS)

Note: Vendors shall submit their bids as per the amendments/decisions taken in pre-bid meeting otherwise their bid will be rejected. [Last Date of Bid Submission on 21.04.2014 up to 13:00HRS].



SCHEDULE OF RATES (REVISED COMMERCIAL BID FORMAT)
(To be enclosed with commercial bid in a separate cover marked Envelope-2")
PART-B (SECURITY SERVICES), IITM, Pune

| | | | A | B | C |
|----|-------------------|-----------------|---------------------|---------------|-----------------|
| | | Percentage | Security Supervisor | Security Gurd | Security GunMan |
| 1 | No.of Person | | 1 | 38 | 9 |
| 2 | Basic | | | | |
| 3 | D.A. | | | | |
| 4 | HRA | % | | | |
| 5 | PF | % | | | |
| 6 | ESI | % | | | |
| 7 | Bonus | % | | | |
| 8 | LWW | % | | | |
| 9 | National Holiday | | | | |
| 10 | MLWF | | | | |
| 11 | Liveries | % | | | |
| 12 | Sup.Allow. | % | | | |
| 13 | Gun Allow. | % | | | |
| 14 | Wash Allow. | % | | | |
| 15 | relever Charges | % | | | |
| 16 | Contractor profit | % | | | |
| 17 | service Tax | % | | | |
| 18 | Total | Per person | | | |
| 19 | Grand Total | As per Strength | | | |

Note : The Manpower estimate given is for calculation of sucessful bidder however manpower requirement may change while placing the order or during the period of contract as per the Institute's requirement



