

Workshop

File No. WS/050/AMC/PUMPS/2011/1/
To:

Date:

Sub: Annual maintenance of Pumps & valves.

Sir,

Sealed quotations are invited for annual maintenance of Pumps and valves in the Institute of various capacities and makes as per the enclosed lists. The rates quoted should be per HP (Horse Power) for a period of two years on the following terms and conditions.

1. Quotations addressed to the Director, Indian Institute of Tropical Meteorology, Pashan, Pune 411008 should reach the Institute in a sealed cover super scribing "Quotation for AMC of Pumps on or before 25-01-2013."
2. The quotations will be valid for a period of 90 days from the date of opening.
3. Charges for pumps per HP for each make and type should be quoted separately so as to enable addition or deletion of units.
4. The Institute reserves the right to include, add or withdraw any number of machines from maintenance at any time during the contract period without assigning any reason. Charges for maintenance withdrawn from maintenance will be paid on pro-rata basis.
5. The charges should be inclusive of all taxes including services taxes if applicable and no revision in charges will be permitted once the contract has been awarded.
6. Preventive maintenance of each machine should be carried out on a monthly basis.
7. Repairing of pumps can be done at the office, in case it is necessary to remove the pump to workshop for repairs, necessary approval should be taken to carry the machine out of the institute.
8. Payment will be paid on a quarterly basis on satisfactory completion of the maintenance.
9. No advance will be paid.
10. Maintenance service should be available on 24x7 basis including holidays else penalty will be imposed.
11. A list of organizations where the vendor is presently maintaining pumps may be furnished with years of experience in this field.
12. Annual maintenance charges will include labour, preventive maintenance, diagnosis of faults. Change for spare parts with new ones required to be replaced except motor winding works.
13. Pumps/Valves quantity can be increased or decreased.
14. Defective valves to be replaced with new one or after repairs inclusive.

15. All old parts replaced is to be returned to the Institute.
16. Profile of your company along with VAT/TAN service tax applicable to be enclosed.
17. The machines can be inspected on any working day.
18. Director reserves the right to reject any or all questions without assigning any reasons.
19. **List as per enclosure.**

P.T.O

Rates quoted by the firm

No.	Pump type/make	Qty.	Capacity	Location	Rate in Rupees
01	Submersible\ Kirloskar	02	2HP	UG tanks Shishir	
02	Open well\ Kirloskar	04	2HP	UG tanks Shishir	
03	Open Well\ Crompton	03	5HP	UG tank Colony tank	
04	Submersible	01	7HP	UG tank colony tank	
05	Submersible\ Kirloskar	02	5HP	UG tanks HPC supply	
06	Submersible tube well\ Kirloskar	03	3HP	Well	
07	Submersible tube well\	02	3HP	Well	
08	Submersible\Crompton	01	5HP	well	
09	Open well \Kirloskar	01	5HP	Fountain	
10	Open well\ Kirloskar	01	10HP	Fountain	
11	Submersible	01	1HP	Fountain	
12	Open well\Crompton	04	1HP	HPC terrace	
13	Valves various sizes less than 4.1" pipe line	10			
14	Rewinding charges per HP				

Yours sincerely,