

INDIAN INSTITUTE OF TROPICAL METEOROLOGY
PASHAN, PUNE-411 008

Tender No. EM/19/D/2012

e - TENDER NOTICE

Director, Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road, Pashan, Pune-411 008 ,India. invites sealed tenders (Techno-commercial bid) for the below work from reputed and authorized DG service providing parties or manufacturers.

**Name of the work: - Non-Comprehensive Annual maintenance contract
of 4 nos. of 625 KVA Kirloskar make D.G Sets.**

Tender documents can be downloaded from e-procurement web site <http://www.eprocure.gov.in> or from Institute's website <http://www.tropmet.res.in>

Date of commencement of receiving tender : 13/12/2012
Last date of receipt of Tender at IITM, Pune : 02/01/2012 at 13:00 Hrs
Opening of Tenders (techno-commercial bid) : 02/01/2013 at 15:00 Hrs

The Institute reserves the right to reject any or all tenders without assigning any reasons thereof. For further details please visit our website www.tropmet.res.in/tenders and www.eprocure.gov.in .Corrigendum if any will be published on the above websites only.

Electrical Engineer
For Director
Email: jnanesh@tropmet.res.in

Annexure # 1
NOTICE INVITING TENDER FOR

Non-Comprehensive Annual maintenance contract of 4 nos. of 625 KVA Kirloskar make D.G.Sets.

Tender Notice No. : EM/19/D/2012

There are totally 4 Nos. of Kirloskar make D.G.Sets for back up of HPC power in IITM. The warranty period of 1 Nos. of Kirloskar make 625 KVA D.G Set is ending on 03/04/2013. The other 3 nos. of Kirloskar make D.G Sets warranty period is ending up in 14/04/2013. IITM wishes to have Non-Comprehensive Annual maintenance contract of 4 nos. of 625 KVA Kirloskar make D.G Sets from reputed and authorized D.G. service providing parties with terms and conditions as mentioned below for 3 years term.

Name of Work	Non-Comprehensive Annual maintenance contract of 4 nos. of 625 KVA Kirloskar make D.G.Sets.		
Equipment and Period	Description	From	To
	1 Nos. of 625 KVA Kirloskar make D.G.Sets.	14/01/2013	14/04/2013
	4 Nos. of 625 KVA Kirloskar make D.G.Sets.	15/04/2013	14/04/2016
Last date for submission of bids	Bids to be submitted on or before 02/01/2013 13:00hrs at "DISPATCH SECTION" Indian Institute of Tropical Meteorology, Dr. Homi Bhabha Road, NCL post, Pashan Pune – 411008 .INDIA		
Opening of Techno-commercial bid	02/01/2013 at 15:00 Hrs		

- 1) The party should be a authorized dealer or manufacturer or service provider for not less than 625KVA capacity of D.G.Sets the documents of authorization should be submitted along with tender.

- 2) Bidder must have completed at least three similar AMC contracts from previous 36 months prior to tender opening. Proof of satisfactory AMC's to be submitted.
- 3) The bidder should produce Banker's solvency certificate or revenue solvency certificate of the value Rs 3 lakhs. Solvency certificate must have been obtained not earlier than 1st July 2011.
- 4) The Techno-commercial bid is to be submitted in sealed envelopes each duly superscribed with name of work and Tender No. EM/19/D/2012 before last date. Each page of terms and conditions should be read by party and on acceptance, company authentication seal to be put and submitted along with bid.
- 5) The maintenance is of non-comprehensive type. i.e. Maintenance charges as per quoted will be paid and which **excludes** faulty material cost. Faulty material replacement invoices has to be raise separately whenever they are replaced.
- 6) The scope of work includes DG synchronizing panel also. The party has to assure backup power till LT panel.
- 7) **Duration of agreement:**

The contract period is for three years .However if found unsatisfactory services or if found the performance of services is not upto mark the contract is terminated as per termination of contract clause mentioned below.

8) **Payment Terms:**

- a) No advance will be paid.
- b) Quarterly payment on completion of each quarter.
- c) All taxes must be clearly mentioned in commercial bid.
- d) No escalation of price for services will be entertained later in any case .Payment will be done as quoted by party quarterly.
- e) Faulty material replacement invoices has to be raise separately whenever they are replaced on actual material cost and after certifying by IITM representative Engineer.
- f) Parties has to quote as per annexure # 2

9) **Performance Guarantee**

- I. Successful Party/bidder has to submit performance bank guarantee amounting 5% of Contract value from any nationalized bank.
- II. Performance Guarantee shall be released after satisfactory completion of contract period.

10) **Break-down and emergency works:**

- i. The IITM sub-station, HPC and all other installations are critical and will be functioning round o'clock 365 days in a year on all holidays and Sundays. The party/bidder shall have to take care of D.G system exigencies that may be encountered promptly.
- ii. **It's the duty of party/bidder to provide 24*7 service and in the event of breakdown it's the duty of party/bidder or parties expert to reach the site at the earliest and should restore the system to normal working conditions ,failing to which a penalty will be imposed on the party/bidder .**
- iii. Apart from emergency breakdown visit the expert should visit as per their schedule at least monthly once and proper checkups to be taken up.
- iv. During IITM power shutdown complete PM of D.G Sets to be done.

11) **Safety:**

- o It shall be the duty of the party/bidder to acquaint his staff with all safety regulations as proposed by any statutory authorities.
- o The party/bidder shall indemnify IITM against any violation of safety laws, rules and regulations while carrying out operations as required by the contract.
- o All liabilities, owing to injury/death due to negligence or miscommunication or during discharging regular work of the

staff of the party/bidder, will be to the party/bidder and what so ever the work, in any case IITM will not be responsible for any liabilities of injury/death etc. It's the duty of party/bidder to guide the staff regarding safety measures.

- All staff of the party while working on electrical installation & infrastructure should use adequate safety/protection equipment such as
 - a) Electrical safety gloves.
 - b) Rubber shoes.
 - c) Safety belt.
 - d) Earthing discharge rod.
 - e) Insulated line tester.

- The workmen shall execute the work as per IS code of practice of relevant equipments and follow the IE rules 1956. The party/bidders staff has to follow the safety & procedures & practices in electrical works as per IS 5216 part 1 and 2.

12) **Penalty Clause:**

Penalty shall be imposed due to delay in recovering the system to normal working conditions i.e. the system has to be restored to normal working condition within an hour after reporting, failing to which, penalty of 1000/- for delay of every 1 hour and maximum upto 10% of the total contract value.

13) **TERMINATION OF CONTRACT AGREEMENT:**

- 13.1 In case of repeated failures/unsatisfactory performance on part of party/bidder, it shall be open for IITM to give a notice to the party/bidder for replying for such failures / unsatisfactory performance within 10 days. If IITM is being not satisfied with the reply of the party/bidder, the contract can be terminated giving one month notice. In the event of such termination of the contract, IITM shall be entitled to forfeit the security deposit/ encash the performance guarantee.

- 13.2 In the event of unsatisfactory service or any failure at any time on the part of party/bidder to comply with the terms and provisions of this contract to the satisfaction of IITM (who shall be the sole judge and whose decision shall be final), it shall be open to IITM to terminate this contract by giving 30 days notice to the party/bidder. In the event of

such termination of the contract, IITM shall be entitled to forfeit the performance guarantee.

- 13.3 Besides above, Director IITM will be at liberty to terminate the agreement at any time without assigning any reason and without being liable for any loss or damage which the party/bidder may suffer by reason of such termination, by giving the party/bidder 01 months prior notice in writing of its intention to terminate the agreement. The party/bidder, however, shall have no right to terminate the agreement under any circumstances. If he discontinues the work before expiry of the agreement, IITM will be entitled to get the work done from any other agency and to encashment of the performance bank guarantee.

14) **Tools:**

Any tools felt necessary for execution of the work should be arranged to be arranged by the party/bidder.

Annexure# 2**Commercial Bid****BILL OF QUANTITIES**

**NAME OF WORK:- Non-Comprehensive Annual maintenance contract
of 4 nos. of 625 KVA Kirloskar make D.G Sets.**

NOTE: Taxes should be clearly mentioned .

Description	From	To	Amount	taxes	Total amount
1 Nos. of 625 KVA Kirloskar make D.G.Sets.	14/01/2013	14/04/2013			
4 Nos. of 625 KVA Kirloskar make D.G.Sets	15/04/2013	14/04/2016			

For more details contact:

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