

**INDIAN INSTITUTE OF TROPICAL METEOROLOGY, PUNE
DR. Homi Bhabha Road, Pashan, Pune – 411008
TENDER NOTICE NO-CW/03/2010**

**PRE- QUALIFICATION OF INTERIOR WORKS
CONTRACTORS FOR FURNISHING OF CONSTRUCTED 34 NOS. OF
2BHK, 3BHK AND STUDIO APARTMENTS AT IITM COLONY, PASHAN, PUNE**

The Indian Institute of Tropical Meteorology, Pune, is a premier research organization under the Ministry of Earth Sciences, New Delhi conducting research in the field of Atmospheric Sciences. IITM, intends to pre-qualify the reputed interior firms/contractors for furnishing of newly constructed 34 Nos. of 2 BHK, 3 BHK and Studio apartments. Applications are invited from reputed and experienced Contractor for Pre-Qualification. Pre-Qualification Tender form may be collected on payment of Rs. 500/- (Rupees Five Hundred only) from the General Administration Section of the Institute on payment by Cash/Demand Draft in favour of the Director IITM, Pune, payable at Pune. For further details, please visit our website www.tropmet.res.in The application completed in all respect is to be submitted to the Director, IITM, Dr. Homi Bhabha Road, Pashan, PUNE-411008, Maharashtra (India) by 28/09/2010 up to 1500 Hrs which will be opened on same day at 1700 Hrs.

The Director, IITM, Pune reserves the right to accept or reject any or all the prospective application in full or part thereof without assigning any reason whatsoever and his decision on all matters in this regard shall be final & binding.

Note: In case of the application form downloaded from Institute's website, the form fee should be paid by enclosing DD along with the application. Application form without form fee will not be considered.

Civil Engineer
For Director IITM, Pune-8
Email: anupam@tropmet.res.in

**INDIAN INSTITUTE OF TROPICAL METEOROLOGY, PUNE
DR. HOMI BHABHA ROAD, PASHAN, PUNE – 411008
PRE-QUALIFICATION TENDER NOTICE NO CW/03/2010**

Name of Work: Pre Qualification Tender for Interior Contractors for Furnishing of constructed 34 Nos. of 2BHK, 3BHK and Studio apartments at IITM Colony, Pune.

The Indian Institute of Tropical Meteorology (IITM) is a premier research organization under the ministry of Earth Sciences conducting research in the field of atmospheric sciences. It hosts various national and international scientific meeting, workshops and conferences. Several distinguished scientists and well-known personalities from India and abroad visit the Institute from time to time.

About Project: Indian Institute of Tropical Meteorology is constructing new housing units for scientists at the Institute's campus at Dr. Homi Bhabha Road, Pashan, Pune, Maharashtra, India. The Institute intends to do the built in furniture for all the units of the new housing.

For this project, Indian Institute of Tropical Meteorology intends to pre-qualify Interior Contractors. Total 34 nos. of 2BHK, 3BHK and studio apartments are to be furnished and approximate cost of furniture work shall be Rs. 100.00 lakhs.

The scope of the work shall include Manufacturing & Installing built in storage units, built in wardrobes, Writing Desk, Kitchen drawers and overhead storage units etc. The contractor shall have workshop facility and should assure good workmanship and speedy execution.

In this connection, leading companies willing to undertake the above work are requested to collect the Pre-Qualification Tender form may be collected on payment of Rs. 500/=00 (Rupees Five Hundred only) from the Office of the General Administration Section of the Institute, IITM, Pune, on payment by Cash/Demand Draft from Indian Nationalized Bank, In favor of The Director IITM, Pune, payable at Pune or for further details, please visit our website www.tropmet.res.in The application completed in all respect is to be submitted in sealed cover super scribed "Pre Qualification Tender for Interior Contractors for Furnishing of constructed 34 Nos. of 2BHK, 3BHK and Studio apartments at IITM Colony, Pune." to The Director, IITM, DR. Homi Bhabha Road, Pashan PUNE-8 on or before 28/09/2010 by 15.00 hrs which will be opened on the same day at 17.00 Hrs.

The Director, IITM, Pune reserves the right to accept or reject any or all the prospective application in full or part thereof without assigning any reason whatsoever and his decision on all matters in this regard shall be final & binding.

The forms received after 28/09/2010 will not be accepted.

Contractor

**Civil Engineer
For Director,
IITM, Pune-8**

INDIAN INSTITUTE OF TROPICAL METEOROLOGY

PRE QUALIFICATION FORM

- 1) Name of work : Built in furniture work at 34 Nos.
Scientist's Housing Unit,
For CCCR, IITM, Pashan, Pune-411008,
Maharashtra (India)
- 2) Approx. Estimated cost : **Rs. 100.00 Lakhs**
- 3) Time limit for completion of work : **Two months.**
- 4) PQ form shall be issue from : 31/08/ 2010 to 28/09/2010(1300 Hrs)
- 5) Last date of issue and submission
of pre-qualification form. : 28/09/2010 (1500 Hrs)
- 6) Issued to. : M/s _____
- 7) Date of application of contractor for issue of PQ form _____
- 8) Date of actual issue of pre-qualification form to contractor _____

Pre-qualification form duly filled in by the contractor should be submitted in the office of the Administrative officer, IITM, Pune, **on or before 28/09/2010 by 15.00 Hrs.** The pre-qualification form received after due date shall not be accepted.

Note: The contractors who have approached for issue of pre-qualification form on last day of issue, they shall have to submit the pre-qualification form duly filled in on the same day as mentioned above. The forms received after expiry date shall not be accepted.

All the information must be filled in the enclosed forms only. The information furnished in other forms will not be accepted except annexure A & B. If the contractor submits the information on separate or other forms except form 'A & B' the same will not be accepted. It may please be noted that any information furnished in pre-qualification form or the enclosures/annexure thereto, if subsequently found false or misleading, the contractor's application for prequalification shall be rejected outright.

Contractor

**Civil Engineer
For Director, IITM, Pune.**

DIRECTIONS FOR FILLING IN PQ FORM:

- 1) The Contractor should fill up pre-qualification blank form in original and duly filled in and signed shall only be submitted. Each and every page of PQ form shall be signed by the contractor, without which the contractor shall not be pre-qualified.
- 2) The information submitted on contractor's format, i.e. other than original pre-qualification form, shall not be accepted. If found, the documents shall be returned & he shall not be pre-qualified.
- 3) In any case subletting/Sub-contracting of work will not be allowed.
- 4) The terms and conditions of this PQ form shall form part and parcel of tender document.

IMPORTANT NOTE:

The contractor will not be declared qualified unless he produces the required documents and information as listed below.

- 1) Certified true copy of VAT, Service tax valid registration, certified PAN copy and Income tax clearance certificate is not enclosed.
- 2) If the list of similar nature of work in form 'A' is not furnished.
- 3) If the list of works tendered for and in hand as per form 'B' showing cost of balance works is not furnished.
- 4) If the compensation is recovered for slow progress or bad quality of work carried out in other organization, the contractor shall not be pre-qualified.
- 5) If the information as stated above is found incorrect and misleading.
- 6) PQ form is submitted incomplete.

Contractor

**The Director,
ITM**

PRE QUALIFICATION FORM

(To be filled in by the contracting firm)

- 1) i) Name of the Contractor/Firm : _____
ii) Postal Address : _____

- iii) Telephone No. : _____
iv) Fax No. : _____
v) Mobile No. : _____
vi) E-mail Address : _____
- 2) Please mention status
i) Proprietary firm : Yes / No*
ii) Partnership firm : Yes / No*
iii) Pvt. Ltd. Co. : Yes / No*
iv) Public Ltd. Co. : Yes / No*
(* - Strike out whichever is not applicable)
- 3) i) Mention the names :1) -----
-
of Partners or Directors 2) -----
-
- 4) Annual turnover of the firm for : 2007-2008 Rs.....
last 3 years as Certified by the 2008-2009 Rs.....

Chartered Accountant vides Form F. 2009-2010 Rs.....
(Will be considered as per CVC guide lines)
- 5) a) whether the contractor is having : Yes/No
Valid VAT & Service Tax Registrations

b) If so whether the certified copy of : Yes/No
Such registration is enclosed
- 6) Whether the contractor has excluded a single
work of similar nature having cost of work more
than Rs. 100.00 lakhs (Rs. One Hundred Lakhs). : Yes/No
- 7) Whether the list of works in hand is
enclosed in form "B" : Yes/No
- 8) Whether the amount of balance

Works vide col. No.5 of Form "B" : Yes/No
is mentioned.

9) Quote the amount of balance work. : Rs. _____

The information given above and in the enclosed forms and annexure is true to the best of my knowledge and belief and I am fully responsible for its correctness.

Date: _____

Signature of Contractor

Contractor

**The Director,
ITM**

FORM 'A'

DETAILS OF WORKS OF SIMILAR OR ALLIED TYPE AND MAGNITUDE CARRIED OUT BY TENDERER

NAME OF TENDERER. :

Sr.No.	Name of work	Name of Organisation and place of work	Project cost	Stipulated date of completion	Actual Date of completion	Principal features in brief.
1.	2.	3.	4.	5.	6.	7.
		TOTAL				

NOTE :

1) The contractor should have completed at least a single work of similar nature as mentioned under Sr. No. 6

Contractor

The Director, IITM

FORM 'B'

DETAILS OF OTHER WORKS TENDERED FOR AND IN HAND ON THE DATE OF SUBMISSION OF THIS APPLICATION

NAME OF TENDERER. :

Sr. No	Name of work	Name of organization and place of work	Work in hand			Works tendered For			REMARKS
			Tendered cost	Cost of remaining work	Anticipated date of completion	Estimated cost.	Date when decision is Expected.	Stipulated period for completion	
1	2.	3.	4.	5.	6.	7.	8.	9.	10.
		TOTAL			TOTAL				

NOTE :- The continuation sheet may be used if required.

Contractor

The Director, IITM

FORM 'C'

DETAILS OF MANPOWER, EQUIPMENTS, KNOWLEDGE OF MAINTENANCE TENDERED FOR AND OTHER INFORMATION ON THE DATE OF SUBMISSION OF THIS APPLICATION

NAME OF TENDERER. :

Sr. No	EQUIPMENTS AVAILABLE	MANPOWER				KNOWLEDGE OF MAINTENANCE OF		OTHER INFORMATION
		Architects	Engineers	Supervisors	Admin. Staff			
1.	2.	3.	4.	5.	6.	7.	8.	9.

NOTE :- The continuation sheet may be used if required.

Contractor

The Director, IITM

FORM – ‘F’

FINANCIAL STATEMENT

1. Name of Contractor : _____
(In case of Joint Venture / _____
Consortium, the name _____
of the Consortium firm).
2. Summary of Assets & Liabilities :
on the basis of the audited financial
statement of the last three financial
years. (Attach copies of the audited
financial statements of the last three
financial years)

		Year 2006- 2007(Rs. In Lakhs)	Year 2007- 2008(Rs. In Lakhs)	Year 2008- 2009(Rs. In Lakhs)
A)	Authorized capital			
B)	Issued capital			
C)	Paid up Capital /Partners / Proprietor Capital.			
D)	Reserves & Surplus.			
E)	Long term liabilities.			
F)	Current liabilities & Provisions.			
G)	TOTAL (C + D + E + F)			
H)	Net Tangible Fixed Assets.			
I)	Intangible Assets.			
J)	Long term investment			
K)	Current Assets, loans & Advances.			
L)	TOTAL (H + I + J + K)			
M)	Quick Assets i.e cash & equivalent, short term investment and current receivables.			
N)	Net profit after interest and depreciation.			

Contractor

Chartered Accountant
along with seal

The Director,
IITM

		Year 2006-2007 (Rs. In Lakhs)	Year 2007-2008(Rs. In Lakhs)	Year2008-2009(Rs. In Lakhs)
P)	Turn over in terms of value of Civil / Electrical Engineering works executed during each Year as reflected in the Profit &Loss Account.			
3)	<u>RATIOS</u> :			
i)	Net worth to long term liabilities (O:E)			
ii)	Current Ratio (K:F)			
iii)	Quick Ratio (M:F)			
iv)	% of net profit to capital invested i.e. (N x 100)/(C + D)			
4)	Net Profit before Taxation			
a)	Current Period.			
b)	During the last financial year.			
c)	During each of the Four previous Financial years.			
	Certified that the facts and figures given above have been verified from the audited balance sheet at the end of the respective year and the profit and loss accounts for the respective year, are true to the best of our knowledge and belief.			
	Seal Accountant.		Signature of the Chartered	

Contractor

**The Director,
IITM**

Detail Calculations for all the Ratios should be submitted on separate Annexure.			
5.	Applicants financial arrangements (Mention amount in Rupees)	:	Rs.
a)	Own Resource	:	Rs.
b)	Bank Credit.	:	Rs.
c)	Others (Specify)	:	Rs.
6.	Certificate of financial soundness from bankers of applicants together with their full address.	:	
7.	Credit Facilities :	:	
a)	Name / Address of Nationalized Bank providing credit line.	:	
b)	Total Amount of credit line (Attach certificate from the bank)	:	
8.	Approximate value of works in hand.	:	
9.	Bid capacity i.e. $(A \times N \times 2) - B$ where -(shall not be less than the cost put to tender)	:	
A	Maximum of the updated values of electrical / civil Engineering works executed in one of the Preceding 3 years. The updating of the Value of work should be done at 10% per annum (compounded) by multiplying the Values with applicable factor i.e. 1.10, 1.21, Or 1.331 as the case may be.		
B	Value of existing commitment and works (on going or to be completed in the period stipulated for completion of the work in the present tender) i.e. from _____ to _____		
N	Number of years prescribed for completion of the work for which tenders are invited. = _____ Year.		

Contractor

**The Director,
IITM**