Indian Institute of Tropical Meteorology

<u>Instructions to fill up the online form for recruitment</u>

- 1. Detailed resume (.pdf only- max size 500 KB) and photo (.jpg/.png/.gif max size 100 KB). are compulsory to upload. Make sure that your file-name should not have more than one dot.
- 2. After filling up the form, the applicant may choose to preview the form before submit, in a pop-up window and make changes if any. Unless the applicant clicks submit button at the end of the form, his/her application is not submitted. Once submitted, no changes can be made in the form.
- 3. Applicant should receive an auto generated e-mail from ittm-jobs@tropmet.res.in, with an acknowledgment number that confirms that his/her application is submitted. E-mail also contains the filled-in form. Do not reply this mail.
- 4. If you did not receive an email, check the spam/junk folder.
- 5. Photo and resume are not part of in this e-mail but once you get this email, it is confirmed that the attachments were received properly.
- 6. The applicant need to produce a printed copy of this confirmation email if called for interview. Please note that acceptance of your online application does not confirm your eligibility for the post.

Link to fill up the application online

Junior Research Fellow:

http://www.tropmet.res.in/~cdd/job/jrf-safar.php

Project Assistant:

http://www.tropmet.res.in/~cdd/job/proj-asst-safar.php

For problems related to form-filling, contact swati@tropmet.res.in