

No. MoES/18/06/2009-Est.
GOVERNMENT OF INDIA
MINISTRY OF EARTH SCIENCES
PRITHVI BHAVAN, LODHI ROAD,
NEW DELHI –110003

Date: 6th February, 2014

Subject: Filling up the post of Executive Director, Centre for Advanced Training (CAT), Pune

Ministry of Earth Sciences (MoES), Government of India invites applications for the post of Executive Director, Centre for Advanced Training (CAT), Pune, in the SAG pay scale of Rs. 37,400 – 67,000 + GP 10,000/-, including allowances admissible to central government employees at Pune, to be appointed for a maximum tenure of five years, on deputation basis.

Centre for Advanced Training (CAT), Pune is a training institute of MoES, running presently with Indian Institute of Tropical Meteorology (IITM), Pune (an autonomous institution under MoES). CAT is imparting residential training on various aspects of atmospheric sciences running into three semesters and leading to award of MTech and PhD degrees in atmospheric sciences and allied subjects from University of Pune. Subject to successful completion of training, trainees of CAT are likely to be absorbed in various institutions of MoES as Scientist 'B'/C'.

Qualification and Experience

Essential Qualifications:

- ❖ Master's degree in Meteorology or Atmospheric Sciences or Oceanography or Physics or Applied Physics or Mathematics or Applied Mathematics or Statistics or Geophysics or Bachelor's degree in Engineering or Technology with at least first class (60%) at graduation as well as post graduation level, from a recognized University or equivalent.
- ❖ 21 years experience in research and development, coordinating research in the desired areas and guidance to Post-Graduate and PhD students.

Desirable Qualifications:

- PhD in any branch as above or Master's degree in Engineering or Technology from a recognized University or equivalent.
- Experience in administrative/organizational areas, policymaking, planning or management in a recognized scientific institution.
- Experience of teaching in a recognized University or equivalent.
- Contribution as a leader in climate related research areas such as coupled ocean-atmosphere modelling, climate dynamics, climate modelling, dynamics and thermodynamics of air-sea interactions in tropics, biogeochemical cycles of the ocean, chemical oceanography etc.

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Job Description: Executive Director, CAT being a reputed climate scientist with passion for teaching and research shall lead all activities of the centre including development of the curriculum, teaching, related infrastructure development, administration etc. He/she shall be responsible for providing scientific leadership to the scientists at CAT, with his impeccable knowledge of the multi-disciplinary aspects of climate system in general and monsoon system in particular.

Scale of Pay: The post of Executive Director, CAT is in the SAG pay scale of Rs. 37,400 – 67,000 + GP 10,000/-, including allowances admissible to central government employees at Pune.

Age limit (as on the normal closing date – not on the closing date meant for remote areas): Preferably below 55 years. Relaxation can be considered in respect of exceptionally qualified and/or experienced persons.

Method of Recruitment: Deputation for a maximum period of five years, subject to satisfactory performance.

Selection process: Persons interested in this post are requested to send their application in the pro-forma at Annexure-I. The application complete in all respects should be addressed to the Director (Estt.), Ministry of Earth Sciences, Prithvi Bhavan, Lodhi Road, New Delhi - 110003 and should reach within 6 weeks (42 days) (60 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the publication of the advertisement in Employment News. MoES may also invite nominations from the leading scientists/experts, scientific departments/ organizations for consideration for the post.

Details and format relating to the post may be downloaded from the websites www.persmin.gov.in, www.moes.gov.in or www.tropmet.res.in.

Sd/-
(Vivek Mishra)
Director (Estt.)

Encl: As above.

Copy -

1. All Scientific Ministries of Central Govt. with the request to further circulate above vacancy amongst all Public Sector Undertakings/ and Autonomous or Statutory Organizations under their administrative control.

IT Division: For placing the same on website indicated above.

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Annexure - I
FORMAT OF APPLICATION

Affix passport size photograph

1.	Advertisement No.					
2.	Post for which applied					
3.	Name in full (in block letters)					
4.	Father's/Spouse's name					
5.	(a) Date of Birth	Date	Month	Year		
	(b) Age as on closing date					
6.	Nationality					
7.	Religion					
8.	Category (SC/ST/OBC/PH/General)					
9.	Whether documentary proof from appropriate authority in support of your claim being SC/ST/OBC is enclosed (please tick)	Yes	No			
10.	Address for correspondence (in block letters with pin code)					
11.	Permanent address (in block letters)					
12.	Nearest Railway Station					
13.	Contact mobile number/e-mail id	mobile: e-mail:				
14.	Educational Qualification (in chronological order from 10 th standard onwards)					
	S. No.	Course Passed	University/Institution/ Board	Year of Passing	Subjects taken	Result with Division/Class and Percentage
15.	Professional Training					
	Organization	Period		Details of Training		
		From	To			
16.	Employment records (in chronological order starting with the first job)					

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	Name and address of employer/institution	Period		Designation of post held and scale of pay	Nature of work and level of responsibilities
		From	To		
17.	<p>Details of Last Employment Held</p> <p>(i) Permanent/Temporary/Ad-hoc</p> <p>(ii) Scale of Pay and Basic Pay</p> <p>(iii) Other allowances</p> <p>(iv) Total Salary (ii+iii)</p> <p>(v) Whether your organization is a Central Government organization or State Government organization or Central Autonomous Institution or Central Government Undertaking or State Government Undertaking or Statutory Body or University or any other – please specify</p> <p>In case this employment is held on deputation/contract basis, please state,</p> <p>a. the date of initial appointment</p> <p>b. period of appointment on deputation/contract</p> <p>c. name of the parent office/organization/ service to which you belong</p>				
18.	Details of research work/experience, if any				
19.	Specialization with reference to experience desired for the post				
20.	<p>Give names of two references (not related to the candidate) who are in a position to testify from their personal knowledge as to your fitness for the proposed appointment. They must be persons under whom you have worked or studied.</p> <p>(i) Name with full address:</p> <p>(ii) Name with full address:</p>				
21.	Remarks - any other information you may wish to add (list of publications,				

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	membership of learned societies, awards and recognition etc.)	
22.	Details of Enclosures	

23. Declaration

I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material/information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

(Name and Signature of
Candidate)

Date:

(Certificate To Be Given By The Head Of Organization/Office)
[In Case The Candidate Is Employed]

Certified that the above particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer. He/she has not been awarded any major/minor penalty during the last 10 years. His up-to-date CR Dossier (including ACRs/APARs for the last 5 years) is enclosed. Integrity of the officer is also certified.

Place:

(Name and Signature of the Head of
the
Organization/Office with Official Seal)

Date:

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General Conditions:

- I. The Ministry reserves the right to cancel the recruitment without assigning any reason.
- II. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to advertisement is large, it shall not be convenient/possible for the Assessment Board to interview all the candidates. The Ministry reserves the right to restrict the number of candidates to be called for interview to a reasonable limit on the basis of desirable qualifications and/or experience. No correspondence shall be entertained with candidates who are not called for interview/selected for appointment. Canvassing in any form will result in disqualification of candidature.
- III. Outstation candidates called for interview will be paid to and fro fare by the shortest route, as per the entitlement prescribed by Government of India.
- IV. Experience will be counted after completion of essential academic qualifications.
- V. Who Should Apply: Candidates possessing required credentials and working in a Scientific institution of the government or a private body, who can be spared by their organization for a maximum period of five years. Deputation rules applicable to central government employees shall govern the appointment.
- VI. How To Apply: Applications should be neatly typed on thick plain paper (A-4 size 210 x 297 mm) in the prescribed format given below.
 - (a) Candidates working in Government/Semi-Government Department /Public Sector Undertaking /Autonomous/ Statutory organization should apply through proper channel.
 - (b) Copies of certificates in support of educational qualifications, date of birth, disability (OH, PH), community (in case of SC/ST/OBC candidates only) and experience should be attached with the application. Candidates will have to produce the original certificates as and when required.
 - (c) Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. No representation against such rejection shall be entertained.
 - (d) Completed applications should be sent to the Director (Estt.), Ministry of Earth Sciences, Prithvi Bhavan, Lodhi Road, New Delhi - 110003, by Registered Post in a cover super scribed "Application For The Post Of Executive Director, CAT, Pune" within 42 days (60 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the date of publication of this advertisement in Employment News.

This advertisement is also available on the websites www.persmin.gov.in, www.moes.gov.in or www.tropmet.res.in

Sd/-
(Vivek Mishra)
Director (Estt.)

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**Advertisement No. MOES/18/06/2009-ESTT
Recruitment to the post of Executive Director,
Centre for Advance Training(CAT)**

Ministry of Earth Sciences (MoES), invites applications for the post of Executive Director, Centre for Advance Training(CAT), Pune a training facility under MoES, Government of India on deputation basis for a maximum tenure of five years subject to satisfactory performance.

**(Vivek Mishra)
Director (Estt.)**

The advertisement is available on the following websites :

**www.moes.gov.in, www.tropmet.res.in,
www.persmin.nic.in**