

INDIAN INSTITUTE OF TROPICAL METEOROLOGY

Dr. Homi Bhabha Road, Pashan, Pune - 411008

(An Autonomous Institute under Ministry of Earth Sciences, Government of India)

Advertisement No. PER/02/ 2013.

The Indian Institute of Tropical Meteorology is an autonomous research organization fully funded by Ministry of Earth Sciences, New Delhi. For smooth and proper functioning of a state of art High Quality Audio and HD Video System installed in the institute's Auditorium, it is proposed to recruit **One AV Engineer** purely on short term contract basis initially for a period of one year. For further details please visit the Institute's website (<http://www.tropmet.res.in>). Completed applications in the prescribed form should reach the Joint Manager of the Institute on or before 05.03.2013.

Joint Manager &LACD Manager

For Director

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1.	Qualification	-	Bachelors Degree in Engineering or Technology (Electronics/ Electronics and Communication / Computer/ Sound Engineering) with minimum 2 years of work experience. Or Bachelors Degree in Science with computers or electronics with minimum 3 years of work experience. Or Polytechnic Diploma in Electronics and communication or Computers with minimum 4 years of work experience.
2.	Age Limit	:	Below 35 years as on 01.03.2013.
3.	Salary	:	₹ 21,000/- per month consolidated
4.	Tenure	:	Initially for a period of one year
5.	Work Experience	:	Candidate should have good communication skills (both verbal and written) with good computer knowledge, hardware & software of AV equipment. Should have good knowledge of state of the art sound, projection and video equipment (Sound craft, JBL, Tannoy, Christie, Sony Video equipments etc.) Should have set-up, operate, maintain and repair equipment such as microphones, video recorders, projectors, video monitors, lighting and sound mixing and signal processing equipment. Should be able to record sessions, copy and store video tapes and DVDs for various functions. Track inventory of equipment. Produce and maintain audio-visual equipment performance reports in various formats. Performing regular preventive maintenance and contract management with various OEM's for respective AV equipment. Should have experience in operating latest Sound Digital Mixers. Video distributions, running and managing AV technical infrastructures in large auditoriums.
	Tasks	1	Setting up, testing and adjusting, recording equipment for recording sessions and live performances.
		2	Regulating volume levels and sound qualities during recording sessions using control consoles.
		3	Mixing and editing voices, music and taped sound effects for live performances and for rerecorded events using sound mixing borads.
		4	Perform minor repairs of Microphones and other AV equipments
		5	Regular operating of AV Syetem in State of the Art Auditorium.

Desiring candidates are requested to submit their application in the enclosed format along with attested copies of mark list and certificates from SSC onwards, experience certificate, caste certificate (in case of SC / ST / OBC etc.) to the undersigned by 03.03.2013. The envelope may be superscribed with the name of the post applied for. Upper age limit for the above post is relaxable by 5 years for SC/ST, 3 years for OBC and as per rules for Physically handicapped and ex-servicemen. Candidates called for interview will be paid Sleeper Class to & fro train fare by the shortest route on production of original tickets.

Joint Manager & LACD Manager
Indian Institute of Tropical Meteorology
Dr. Homi Bhabha Road, Pashan, Pune- 411 008
Phone : 020- 25904200/25893675 Fax : (020) 25865142
Email: admadv@tropmet.res.in URL: <http://www.tropmet.res.in>

INDIAN INSTITUTE OF TROPICAL METEOROLOGY, PUNE – 411008**Advertisement No. PER/02/2013****PROFORMA**Application for appointment of **AV ENGINEER** purely on short term contract basis.

1	Name of Candidate (in full BLOCK CAPITAL LETTERS)						
	Surname	Name			Father's name/Husband' Name		
2.	Gender : Male/Female						
3	Present Address:						
4	Permanent Address:						
5	Phone No./Mobile No.						
6	E-mail Address						
7	Date of Birth, Place & Nationality						
8	Whether belongs to SC/ST/OBC/Physically Handicapped/Ex-servicemen : Yes/No (If yes, Enclose the relevant certificate for the same)						
9	Academic Record						
	Sr. No.	Qualification	Year of Passing	Board/ University	Class/ Division	% of Marks	
	1	SSC					
	2	HSC					
	3	B.E./B.Sc./BCA/ BCS/B.Tech.					
	4	M.E./ M.Sc. /M.Tech./MCA /MCM					
	5						
	6						
	* Enclose Photocopies of marks sheets/ certificates						
10	Computer Skills						
11	Area of Interest						
12	Experience record						
13	Present Occupation:						
14	Any other information						

(Signature of Candidate)

Date: -

Place: -